

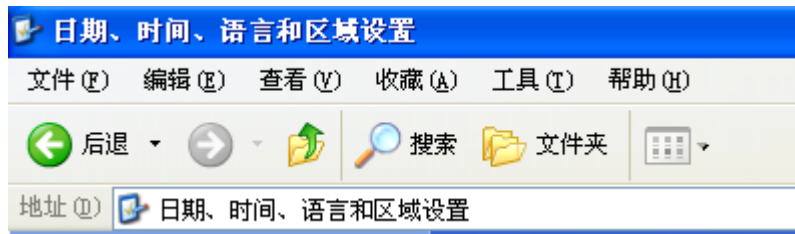
# Brief Guider Of Hotel Lock & Sauna Lock System

## 1.Before Installation

- 1.Use desktop computer with COM.port,do not use laptop.
- 2.Use windows 2000/XP or above version,do not use windows vista.

3.Change your PC data format into 'dd-MM-yyyy'.

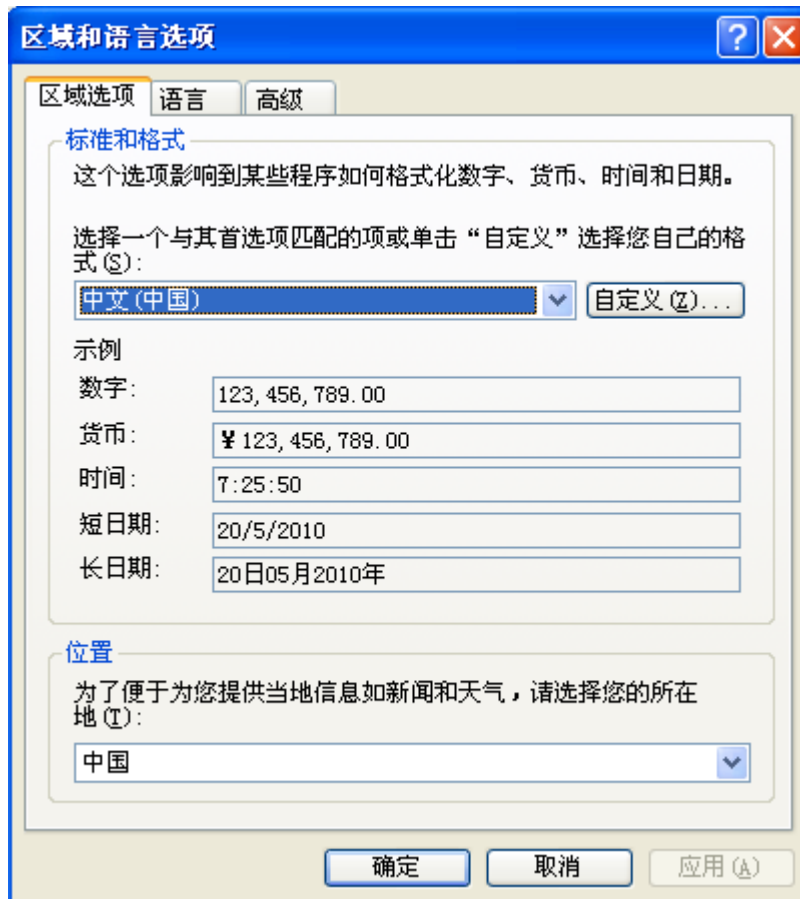
(1).



(2).



(3).



(4).Result Show:

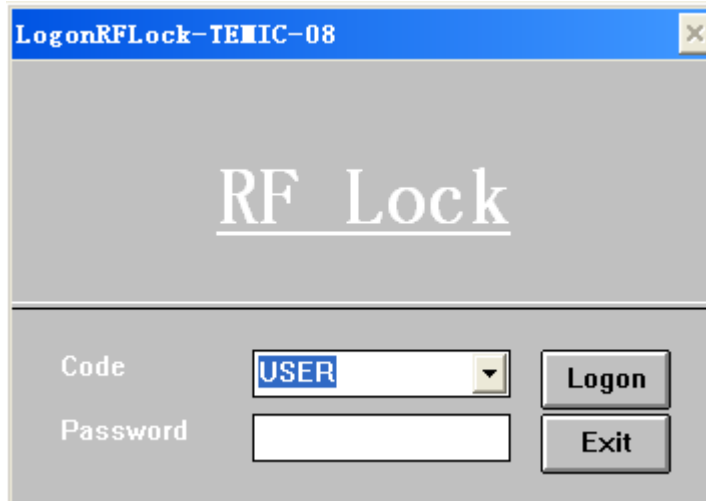


4.Install the software.

(1).Click setup.exe

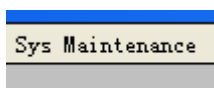


(2).Login the software system



### (3).System Registration

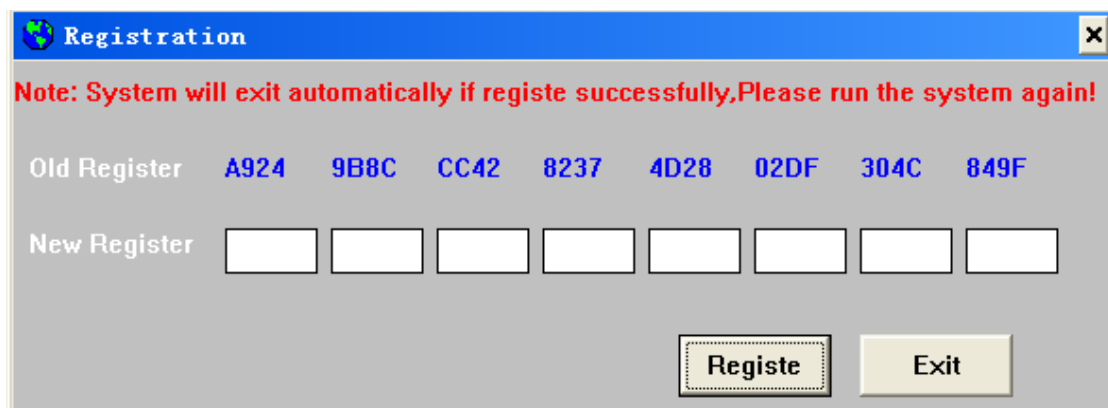
a).Click Sys Maintenance--Registration



b).Input the series No.we offered on the CD.

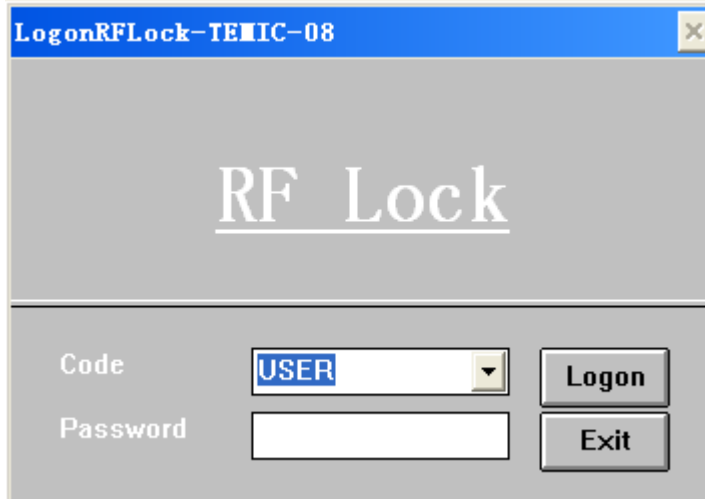
Series No.like: 5E11 F8DB ECD8 CB70 2665 0B9D D822

C330 **(32 letters)**



c).Click Register,it will show registration succeed,and then logout the system.

d).Login the system again.Then you can use the software.

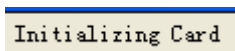


## 2. Use The Software

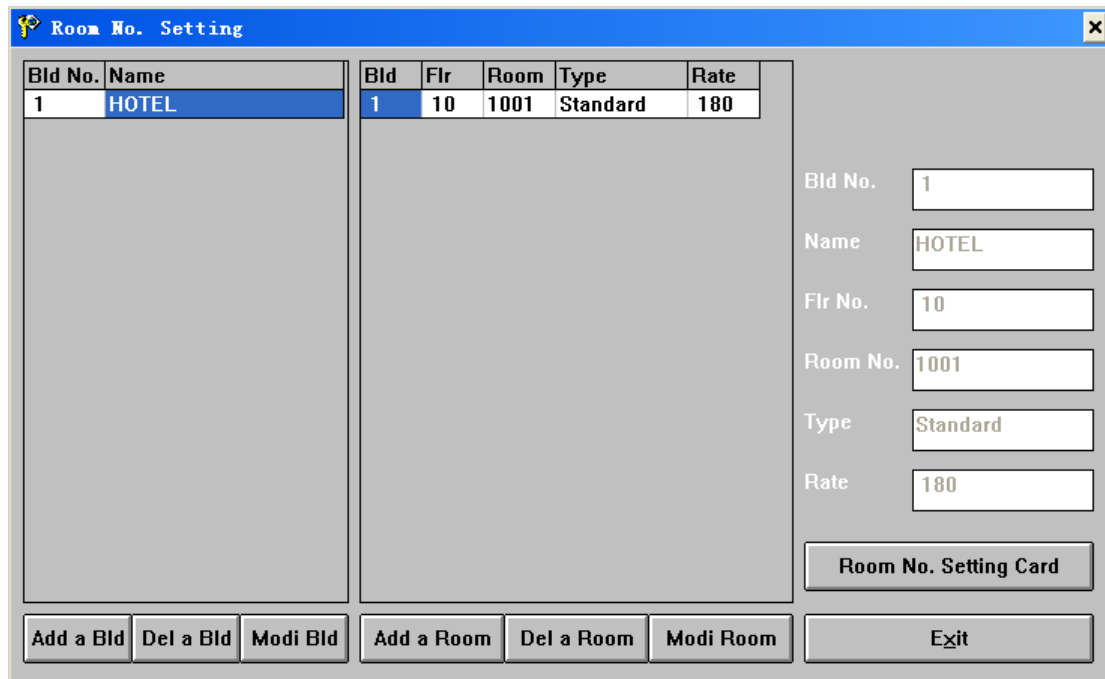
### Stage 1. Encode Staff Card

1. Set up several hotel rooms.

a). Click Initializing Card—Room No. Setting



b). Click Add a Room to set up several hotel rooms.



c). After rooms setting up, it shows the room in the software interface:



2. Encode General manager card.

a). Click Staff Card—General Manager Card

Staff Card

b). Input some info of General Manager Card, like Holder's name, Memo. Then click Write Card to finish encoding.

General Manager Card

Holder: Herry

Time: 20/05/2010 07:58

Memo: Open all the rooms

Write Card

Exit

Notice: The General Manager Card can open all the rooms at the hotel, so does the Emergency Card.

(Click Staff Card—Emergency Card)

Emergency Card

Holder: Herry

Time: 20/05/2010 08:05

Memo: open all rooms

Write Card

Exit

3. Encode Building Card/Floor Card/Group Card. Same operation as above. (Click Staff Card—Building Card/Floor Card/Group Card)

Building Card

## Building Card

Holder

Date

Time  —

Memo

Building No.

Floor Card

## Floor Card

Holder

Date

Time  —

Memo

Building No.

Floor No.

Group Card

## Group Card

Holder

Date

Time  —

Memo

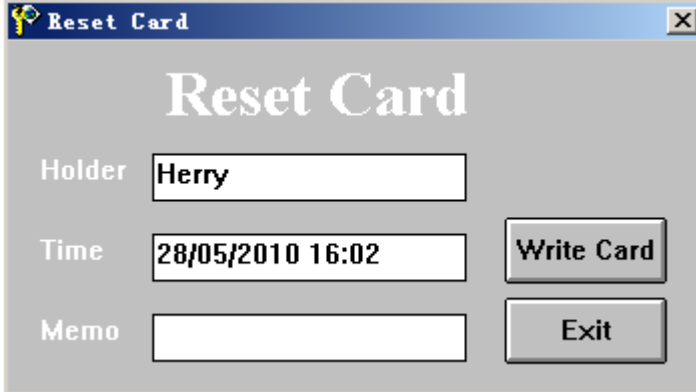
1st Group No.

1st Group No.

## Stage2.Encode Initializing Card

There are 4 menu:Reset Card,Room No.Setting,Group Setting and Clock Setting.

1. Encode Reset Card.Set the lock(s) belong to this hotel system.  
(Other hotel can not be managed/encoded by this software system)



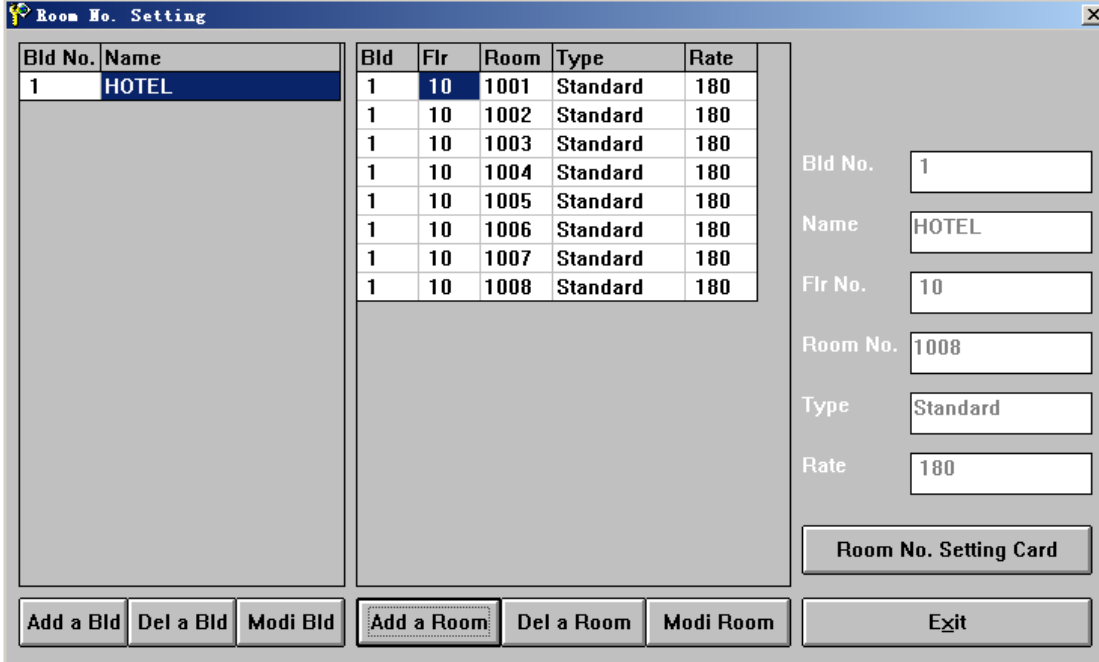
Reset Card

Holder

Time

Memo

- 2.Encode Room No.Setting (Card).(For write the room number into the pre-defined lock).



Bld No.	Name	Bld	Flr	Room	Type	Rate
1	HOTEL	1	10	1001	Standard	180
1		1	10	1002	Standard	180
1		1	10	1003	Standard	180
1		1	10	1004	Standard	180
1		1	10	1005	Standard	180
1		1	10	1006	Standard	180
1		1	10	1007	Standard	180
1		1	10	1008	Standard	180

Bld No.

Name

Flr No.

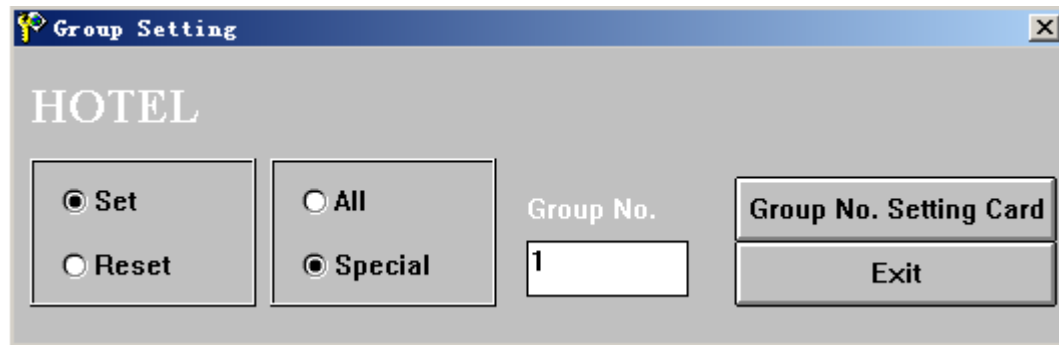
Room No.

Type

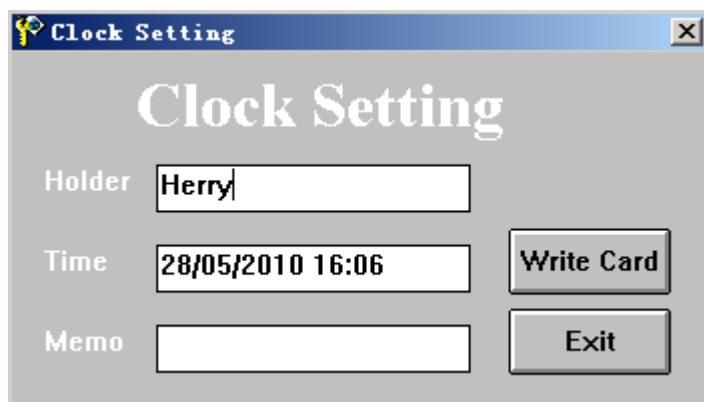
Rate

- 3.Encode Group Setting (Card).(Define some locks together as one group,then the defined group card can open all the locks in this

group,like the floor card can open all the locks in the floor,so does the building card)



4.Encode Clock Setting (Card).(Write the time and date into the lock)



### Stage3.Encode User Card(Guest Card)

1.Choose guest's hotel room number.(Click it)



2.Encode guest card(user card) for the hotel guest.



Guest Information

HOTEL

Room No.   New Guest

Check In  Days

Check Out

Name

ID No.

Memo

Write Card

Check Out

Exit

Notice:after encoding the Reset Card,Room No.Setting Card,Clock Setting Card and Guest Card.Read the 4 cards on the Room1001 lock in turn.After read the guest card,lock will send voice,move the handle on the lock,then the door will be open.

#### Stage 4.Accessory Wiring To PC

##### 1. Card Encoder wiring to PC.



Encode card:



2.Data Reader wiring to PC.



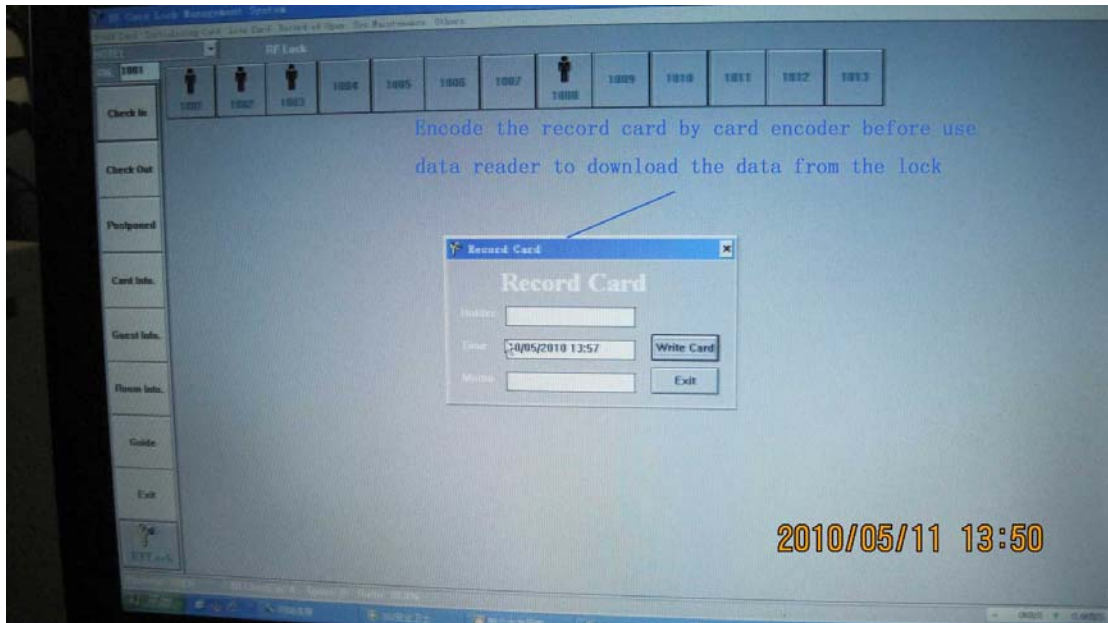
Open the case of the data reader,install 4pcs AAA battery,then power on the data reader.



If it work normally,the green light will be indicated.



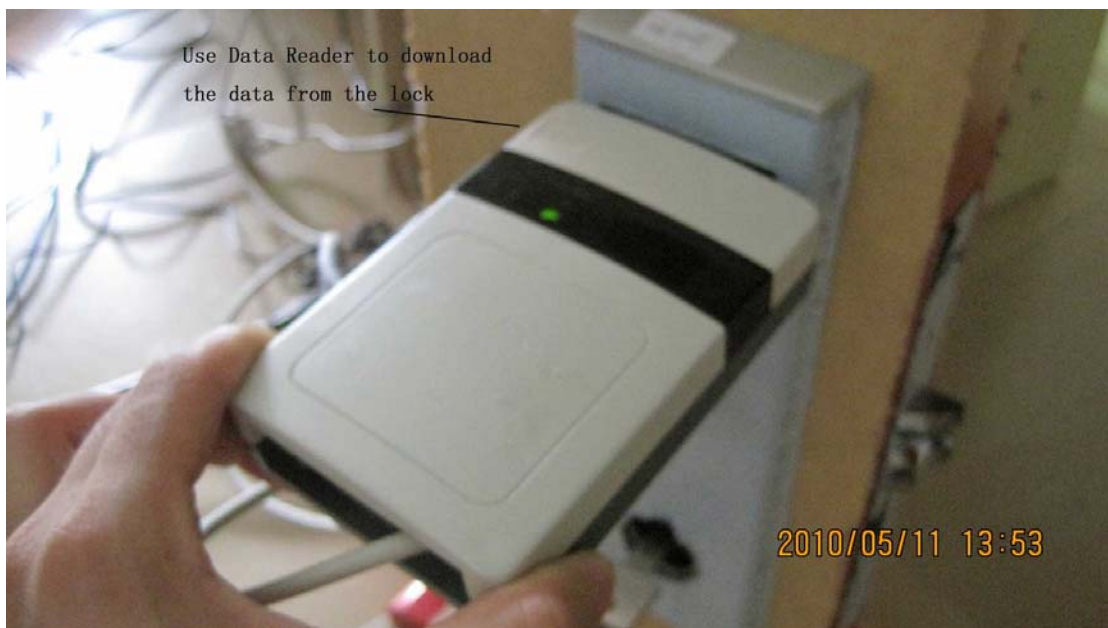
(1).Encode Record Card.



(2).Read the Record Card on the lock.



(3).Read data from lock by data reader.

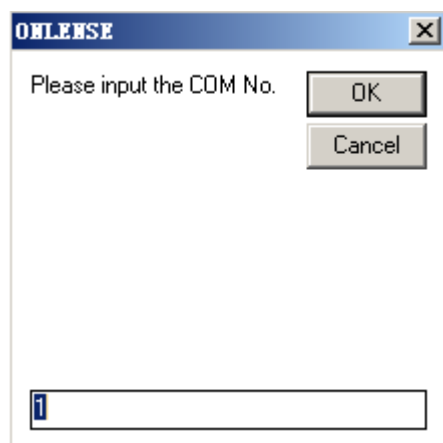


(4).Data showed on the software:

a).Click Record Of Open—Display Record.



b).Choose Order by Time,click Read button,then it show below:



c).Choose OK button,then it show below record:

